

Report For Week Ending 11 February 1958
From
Records Center

During the week the following accessions were made:

OCR	13 Cu. Ft.
COMPT	23 " "
ONE	12 " "
PERS	3 " "
OO	20 " "
OTR	2 " "
OCI	1 " "
MEDICAL	2 " "
MS	3 " "
ORR	1 " "
Total:	<hr/> 80 Cu. Ft.
Finished Intelligence	26 " "
Total:	<hr/> 106 Cu. Ft.

Map Negatives	1,131 Cu. Ft.
Records Holdings	25,798 " "
Distribution Material Holdings	10,926 " "
Total:	<hr/> 37,855 Cu. Ft.

Distribution Material Disposed of at Center	15 Cu. Ft.
Distribution Material Transferred from Center	40 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	0 " "
Total:	<hr/> 55 Cu. Ft.

Accessioning

a. Tangible

25X1A8a (1) There were 650 cubic feet of intelligence material relocated in [REDACTED] where the general storage area will be located.

Reference

a. Tangible

- (1) There were over 20 request for archival type records during the week.
- (2) Over 2,500 intelligence reports were furnished to Foreign Nationals and IAC Agencies.

Disposal

a. Tangible

25X1A13a

- (2) 15 cubic feet were destroyed here at the Center.

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Attached is a list of the projects to be completed and the estimated number of hours required.

25X1A9a

Mr. [REDACTED] of the [REDACTED] has been conducting a staff study here for the past week. He is trying to determine just what manpower is needed to operate the Center.

25X1A8a

25X1A9a

[REDACTED]

Chief, Records Center Division

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